

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**LEISURE and ARTS ADVISORY BOARD**

**17 March 2008**

**Report of the Chief Leisure Officer**

**Part 1- Public**

**Matters for Information**

**1 CAPITAL PLAN PROGRESS REPORT**

**Summary**

**This report advises Members of progress with schemes contained in the Leisure Services section of the Capital Plan.**

**1.1 Introduction**

1.1.1 There are a number of Leisure schemes included in the Council's Capital Plan, and it is important that progress is kept under regular review. An update is attached at **[Annex 1]**. Members will note that a significant number of schemes are now completed, and external funding has been secured for a number of projects.

**1.2 Larkfield Leisure Centre (LLC) – Health & Fitness Improvements/Lowering of Internal Walkway**

1.2.1 I am pleased to report that the phased development works at LLC have been completed, with the new internal walkway now in public use.

1.2.2 A formal public opening took place on Saturday, 26 January 2008 to mark the completion, with the new facility officially opened by the Mayor and the Cabinet Member for Leisure, Youth and Arts.

1.2.3 Following customer comment and further to Member approval an additional £15,000 is to be invested in the scheme to upgrade the shower facilities in the dry changing rooms. These works are scheduled to commence on 10 March 2008 and will result in a further closure of these areas for a four week period.

**1.3 Tonbridge Cemetery Memorial Safety**

1.3.1 I am pleased to report that memorial safety inspections have now been carried out at both Tonbridge Cemetery and the Closed Churchyard at St Stephens. The final inspection at the Closed Churchyard at St Peter and St Paul's is due to commence in early March. I will update Members at the meeting on the current position regarding repairs.

- 1.3.2 Following the completion of all three inspections and the subsequent repairs at Tonbridge Cemetery and St Stephens it is anticipated that the previously approved Capital funding will be fully allocated. It should, therefore, be noted that additional funding may be required for any remedial works following the inspection at St Peter and St Paul's.

#### **1.4 Legal Implications**

- 1.4.1 None.

#### **1.5 Financial and Value for Money Considerations**

- 1.5.1 A number of the schemes within the Capital Plan represent significant levels of investment. The Council's Financial Procedure and Contract Procedure Rules are adhered to in all cases, and projects are delivered and monitored in close liaison with the Director of Finance and the Central Services Director.

#### **1.6 Risk Assessment**

- 1.6.1 The delivery of projects within the Capital Plan is identified within relevant operational risk registers. A number of existing controls are in place to help deliver projects in accordance with the design brief, on timescale and within budget. These controls include the preparation of design briefs, use of consultant teams where applicable, compliance with Contract & Financial Procedure Rules, an officer study team approach, and regular reports to Management Team and Members.

#### **1.7 Policy Considerations**

- 1.7.1 Healthy Lifestyles

Background papers:

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Nil

Robert Styles  
Chief Leisure Officer